



ENROLLMENT GUIDELINES FOR INTERNATIONAL STUDENTS

To Enroll at Berkshire School:

- Sign both copies of the Enrollment Contract and return them to the Admission Office. We will countersign the contracts and return one copy to you.
- Include the deposit as shown on the contract.
- Send a letter of financial support. This should be an official letter in English from your bank stating that you have sufficient funds in US dollars to cover the total payment due as stated on your contract. *We need this before we can issue an I-20 form.*
- Include a copy of the identification page of the student's passport.

To Obtain a Visa at the Consulate:

- Complete I-901 to pay SEVIS fee and get receipt. Please visit www.fmjfee.com for information.
- Take the I-901 receipt and the I-20 Form issued by Berkshire School to the consulate. **
- The parent(s) and the student should go to the consulate together.
- Also take the following documentation with you to the consulate:
 - Passport valid for at least 6 months beyond the date of arrival in US **
 - Evidence of financial support (official letter from bank in English showing sufficient funds to cover total cost of education in US)**
 - Tax Returns
 - Business Cards
 - Work Certificates
 - Validations of Salary
 - Academic Record of Student
 - Acceptance letter from Berkshire School
 - Birth Certificates of Student and Parents
 - Marriage Certificate

** Required documents

Some of the above documents may not be required but could prove useful.

- If you are a citizen of Canada or Bermuda, you do not need to obtain a visa but you will need to complete the I-901 to pay the SEVIS fee and get a receipt. Please visit www.fmjfee.com for information. Show the I-20 Form at the border and evidence of financial support (see above).

All non-US citizens must present a valid passport at Registration in September.

Non-US citizens who are Permanent Residents must present their Permanent Resident Card at registration in September.

Please call the Admission Office if you have any questions.